

## 2024 CITY OF NORFOLK CONTRACTORS REGISTRATION

NAME OF COMPANY: \_\_\_\_\_ COMPANY OWNER: \_\_\_\_\_  
 STREET ADDRESS: \_\_\_\_\_ PHONE/FAX: \_\_\_\_\_  
 CITY/STATE/ZIP: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**MARK REGISTRATION CATEGORY BEING APPLIED FOR:**

1. GENERAL CONTRACTOR (3 YEAR PERIOD 2023-2025)  
 2. ELECTRICAL & FIRE ALARM (1 YEAR PERIOD 2024)  
 3. ALL OTHER CONTRACTORS (1 YEAR PERIOD 2024)

I understand this registration is authorization for my firm to work within the jurisdiction of the city of Norfolk after payment of required fees, and expiration on December 31st annually, with the exception of general contractor registrations, which are on a 3 year registration cycle, and electrical registrations which run concurrent with state licensing. I further understand that all required permits are to be obtained prior to commencement of work and all work must be accomplished in accordance with the construction codes of the City of Norfolk, Nebraska.

**PLEASE DATE AND SIGN! →** \_\_\_\_\_ **X** \_\_\_\_\_ **PLEASE DATE AND SIGN! ←**

DATE SIGNATURE OF FIRM OWNER

REGISTRATION FEES			Office Use Only	Insurance Expiration Date
Register each person	<b>PLUMBING CONTRACTOR</b>	\$50.00 renewal fee (\$75.00 first time registration fee)		
	<b>JOURNEYMAN PLUMBER</b>	\$25.00 renewal fee (\$50.00 first time registration fee)		
	<b>APPRENTICE PLUMBER</b>	\$10.00 renewal and first time registration fees		
	<b>GAS CONTRACTOR</b>	\$50.00 renewal (\$75.00 first time registration fee)		
	<b>MECHANICAL CONTRACTOR</b>	\$50.00 renewal (\$75.00 first time registration fee)		
Register one person/company	<b>FIRE SPRINKLER OR SUPPRESSION</b>	\$50.00 renewal (\$75.00 first time registration fee) <b>Copy of State Waterbased Fire Protection Contractor Certification Letter required for Fire Sprinkler Registration</b>		
	<b>HOUSE MOVER</b>	\$55.00 (1 move) \$105 (2 or more moves in same year)		
	<b>WELL DRILLER</b>	\$25.00		
	<b>PRIVATE WASTEWATER (SEPTIC) SYSTEM INSTALLER</b>	\$25.00		
	<b>GENERAL CONTRACTOR</b>	<b>\$150.00 (Total fee for 3 year period of 2023-2025).</b> <b>\$100.00 (When registering in 2nd year, 2024-2025), \$50 (When registering in 3rd year only, 2025).</b>		
	<b>ELECTRICAL CONTRACTOR OR FIRE ALARM CONTRACTOR</b>	<b>\$100.00 (renewal fee for 2 year period of 2023-2024).</b> \$125.00 (first time registration fee for 2 year period of 2023-2024). \$ 75.00 (first time registration fee when registering in 2nd year only, 2024).		

**NOTE: PLEASE PROVIDE A COPY OF STATE ELECTRICAL LICENSE FOR THE REGISTRANT.**

**ADDITIONAL REQUIREMENTS**

- **Liability insurance in the minimum amount of “\$1,000,000 per occurrence” is required of all registered contractors working in the City of Norfolk.** Liability insurance is to name the City of Norfolk as a “Certificate Holder” and provide a 30 day cancellation notice.
- **A completed US Citizenship Attestation Form is required for each individual registrant.**

**2024 CITY OF NORFOLK CONTRACTOR REGISTRATION LISTING**

<p align="center"><b><u>PLEASE LIST EACH REGISTRANT TO RECEIVE A CONTRACTORS CARD</u></b></p>	General Contractor	Plumbing Contractor	Journeyman Plumber	Apprentice Plumber	Gas Contractor	Mechanical Contractor	Mechanical Apprentice	Electrical Contractor	Class B Electrical Contractor	Class A Master Electrician	Special Electrician	Fire Alarm Installer	Fire Sprinkler	Fire Suppression	Well Driller	House Mover	Private Wastewater (Septic) System Installer	
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